Due date March 1, 2022

Statement of Personal Property Assessment date – January 1, 2022

2022

Filing Instructions – you must file this completed return with your local assessor on or before March 1, 2022. (sec. 70.35, Wis. Stats.) Report personal property not reported to the Wisconsin Department of Revenue's Manufacturing & Utility Bureau.

Confidentiality – under sec. 70.35(3), Wis. Stats., personal property returns filed with the local assessor are confidential records of the assessor's office.

Failure to File – if you do not file, your local assessor will estimate your property's value using the best information available. You will also be denied appeal rights with the Board of Review (BOR), under sec. 70.35(4), Wis. Stats.

Questions? – if you have questions on filing this form, contact your local assessor.

		For Office Use Only				
		School district			TID no.	
		Assessor name				
		Assessor address				
Property Owner and Property Info	mation (agent, consign	ee or other representativ	re)			
Property address:		FEIN	Account no			
(if different from above)		NAICS code	Town	Vil	lage City	
Business type:		County	Municipalit		lagecity	
Owner is: (check box that applies) Sole F	roprietorship	Partnership	Corporation	LLC	LLP	
New owner information – complete th		New owner name				
change in ownership or the business is no long		Property address				
Type of change: (check box that applies)		Mailing address				
	orporated Moved	Phone no. ()	_			
Date of change:						
	_					
Preparer and Owner Information/S	<u>- </u>					
I, the undersigned declare under penalties of law the this return is true, correct and complete.	at I have personally examined	d this return and its complet	ed schedules. To the best o	f my kno	wledge and belief,	
Preparer		Owner				
Name (please print)		Name (please print)				
Address		Address				
Phone Fax) -	Phone	Fax	_		
Email) -	Email				
Signature	Date	Signature		Date	_	
Schedule A – Perso	onal Property Return	(Assessment Summary	, as of January 1, 2022	2)		
This schedule summarizes all taxable person	<u> </u>		<u> </u>		taxable personal	
property within this municipality.				F (266 H Ol-	
Col. 1 Property Type		Col. 2 Subtotal	Col. 3 Total	Class	Office Use Only Col. 4	
Boats and watercraft (from Sch. B)				1	20.1	
2. Furniture, fixtures and equipment (from Sch. D)						
3. Multifunction fax machines, copiers, postage meters (from Sch. D2)						
4. Total of Lines 2, 3				3		
5. Building on leased land (from Sch. E)		-		4B		
6. Leased equipment (property in charge of but not owned) (from Sch. F)						
7. Supplies (from Sch. G)						
8. All other personal property (from Sch. H)						
9. Total of Lines 6, 7, 8			4A			
10. Total Assessable – add Lines 1, 4, 5, 9						

Schedule B - Boats and Watercraft

2022

Report: All boats and watercraft subject to general property taxation. Review the *Composite Conversion Factors* and *Composite Useful Lives Table* on various equipment https://www.revenue.wi.gov/Pages/Report/Home.aspx.

Col. 1 Description of Boats and Watercraft	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only
				•	
Total Declared Value					

Note: Attach additional sheets if needed

Enter Col. 5 Total on Sch. A, Line 1, Col. 3

Schedule D – Furniture, Fixtures and Equipment

2022

Report: All furniture, fixtures and equipment (e.g., office, store and professional furniture, fixtures and equipment, business and professional libraries, other assets related to the sales and administration of your business). Original Cost in Col. 4, should contain all costs of installation and freight, add-ons and sales tax.

<u> </u>						
Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7
Acquisition	Total Original Cost	Additions, Disposals, Transfers		Conversion		For Office
Year	as of Jan. 1, 2021	at Cost Since Jan. 1, 2021	as of Jan. 1, 2022	Factor	(Full Value) on Jan. 1, 2022	Use Only
			(Col. 2 +/- Col. 3)	(10-yr)	(Col. 4 x Col. 5)	
2021				.925		
2020				.794		
2019				.688		
2018				.602		
2017				.517		
2016				.443		
2015				.377		
2014				.327		
2013				.280		
2012				.240		
All prior years				.144		
Total						
		•	•			

Enter Col. 6 Total on Sch. A, Line 2, Col. 2

Schedule D2 - Multifunction Faxes, Copiers, Postage Meters, Phone Systems, Computerized Equipment 2022

Report: All multifunction faxes, copiers, postage meters, telephone systems (PBXs), equipment with embedded computerized components.

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Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7
Acquisition	Total Original Cost	Additions, Disposals, Transfers	Net Total Original Cost	Conversion	Indexed Net Value	For Office
Year	as of Jan. 1, 2021	at Cost Since Jan. 1, 2021	as of Jan. 1, 2022	Factor	(Full Value) on Jan. 1, 2022	Use Only
	,	,	(Col. 2 +/- Col. 3)	(6-yr)	(Col. 4 x Col. 5)	,
2021				.875		
2020				.663		
2019				.507		
2018				.391		
2017				.296		
2016				.225		
All prior years				.124		
Total						

Enter Col. 6 Total on Sch. A, Line 3, Col. 2

Schedule E – Buildings on Leased Land

2022

Report: Buildings, structures and other improvements you own, but are located on land you do not own. They are valued in the same manner as improvements located on land owned by you. Enter your opinion of value in Col. 4.

Col. 1 Property Description	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Opinion of Value January 1	Col. 5 For Office Use Only	
Total Declared Value					
	Enter Col. 4 Total on Sch. A, Line 5, Col. 3				

Report: All leased equipment (e.g., business furniture, fixtures, equipment, machines, postage meters, tools, advertising devices) and similar items loaned, leased, stored or otherwise held and not owned by you. These items may or may not be assessed to you. Often, leases state whether the owner or the lessee is responsible for the personal property taxes. Review the Composite Conversion Factors and Composite Useful Lives on various equipment https://www.revenue.wi.gov/Pages/Report/Home.aspx. Col. 1 Col. 4 Col. 5 **Indexed Value Taxable** Name and Address **Equipment Type Gross Annual** Installation Original **For Office** of Leasing Company* and Lease No. Rent Cost Equipment **Use Only** Year * Leasing Companies: To avoid duplication of assessment, provide the same **Total** information requested on this schedule including name and location of lessees. Enter Col. 6 Total on Sch. A, Line 6, Col. 2 Schedule G - Supplies 2022 Report: Your supplies inventory. Report items in your possession on January 1 and are expensed, not subject to resale, but are necessary in the conduct of business and are consumed in the operations of providing customer services. Supplies include: Items used for selling and advertising. office, shipping, medical, dental, janitorial and cleaning. Enter amount on Sch. A, Line 7, Col. 2 Schedule H - All Other Personal Property, Leasehold Improvements, Signs, Billboards, Logs and Forest 2022 Products, Improvements on Exempt Land, Improvements on Forest Cropland or Managed Forest Land Report: All leasehold improvements and other personal property not previously reported on other schedules. Report improvements on exempt land and privately owned structures, billboards, cable television towers or special taxed land. Review the Composite Conversion Factors and Composite Useful Lives Table on various equipment https://www.revenue.wi.gov/Pages/Report/Home.aspx. Leasehold improvements – any alterations, additions or improvements, adding value, made by a tenant to leased or rented premises. Enter the total improvement cost in Col. 3. Include: Logs and other forest products belonging to persons whose principal activity is not related to the buying, selling or manufacturing that type of property. **Exclude:** Merchant's or manufacturing stock. Col. 1 Col. 2 Col. 3 Col. 4 Col. 5 Col. 6 Acquisition **Declared Value For Office** Acquisition **Property Description** Conversion **Use Only** Year Cost Factor January 1 Total Enter Col. 5 Total **Lease or Asset Information** on Sch. A, Line 8, Col. 2 For each property you are leasing, provide the following: (attach additional sheets if necessary) **Property** Square footage - leased area Annual base rent **Term** Start \$ (mm-yyyy) (mm-yyyy) Sq. Ft. Sales/rent % Amount paid \$ If your sales are the basis for your rent, enter percentage of sales you pay as rent. Parking

Schedule F – Leased Equipment (Property in charge of but not owned)

Real estate taxes

Common area maintenance

Heat

Rent includes: (check all that apply)

Other (describe)

Electric